

national transition support team

working together to improve transition
for disabled young people

TSP Year 3: Innovation and Outcomes fund

Guidance notes on how to apply

Please read these notes before completing the application form.

If you have any questions about the Innovation and Outcomes fund and the application form, please contact your Transition Support Programme Named Advisor. You may also contact the National Transition Support Team with questions.

Applications must be received by the National Transition Support Team on or before 6pm on 30 April 2010. Your application should be sent to the National Transition Support Team via email to:

tsp@ncb.org.uk

You may apply for funding for more than one project in your local area. However the total for the local area as a whole must not exceed £20,000. Bids for amounts of less than £20,000 will be considered. This ceiling for bids at this stage in the programme is intended to ensure fairness to all Local Area bids, but the final allocations will be very much dependent on the number and size of bids and grant allocations.

When submitting more than one project in your local areas please use the form but split the wording allocation between each project.

If two or more local areas submit bids for similar projects we may suggest working together to share learning.

The bid must show links into other Aiming High for Disabled Children (AHDC) activity and/or other initiatives such as Aiming High for Young People, and beyond into the mainstream agenda.

Application forms with excessive wording or incomplete sections may have to be considered separately.

Successful applications will be notified by the 18th June 2010. Funds will be included in the second quarter payment of the Sure Start Early Years Childcare and Aiming High for Disabled Children Grant as set out in the Memorandum of Grant letter dated 18th February 2010¹.

National Transition Support Team

tsp@ncb.org.uk

NTST information line: 020 7843 6348

¹ <http://www.dcsf.gov.uk/everychildmatters/research/publications/surestartpublications/1925/>

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What can the Innovation and Outcomes fund be used for?

Bids can include a number of separate projects / works strands, falling under one or more of the focus areas listed below. For each different project / work strand your bid must show evidence of including at least one of the criteria listed under the focus area.

Criteria that will be used to assess application forms

Participation

1. Involving mainstream or universal services.
2. Development of an innovative methodology for enabling participation of young people in their own transition planning, for example use of multimedia tools.

Personalised approaches

1. Supporting young people with challenging or complex needs and/or young people who do not meet social care eligibility criteria in a personalised way.
2. Developing tailored support to meet young people's individual needs in a range of creative ways.

Joint assessments

1. Sharing information across agencies in a streamlined way that improves support.
2. Young people are involved in the development of a joint assessment process.

Post 16 opportunities

1. Developing opportunities in response to what young people say or have said, using data from person centred plans or some other source that reflects young people's voices.
2. Developing activity to support improved opportunities locally for disabled young people with a range of needs in employment, education or positive activities.

Multi agency working

1. Working with one or more agencies/organisations in your local area, such as transport, housing, voluntary sector organisations and youth services, to build on existing support from social care, health and education.
2. Work with a neighbouring local area to provide an element of support in a way that best meets the needs of young people, such as transport.
3. Linking with other strands of AHDC, or other initiatives such as Aiming High for Young People.

Examples of what the Innovation and Outcomes Fund could be used for

Participation

- Enabling disabled young people to contribute to the moderation/implementation of the You're Welcome standards².
- Improving local advocacy services to support individuals and groups of young people.
- Working with youth teams on empowerment and improving access to positive activities.
- Developing multimedia tools to support disabled young people's independence.

² http://www.dh.gov.uk/en/Publicationsandstatistics/Publications/PublicationsPolicyAndGuidance/DH_073586

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Personalised approaches

- Young people led project to extend use of personalised support for young people with challenging and or complex needs, supported by an advocacy or brokerage agency.
- Developing creative support packages for disabled young people at risk of entering the criminal justice system.
- Using a joint multi agency assessment to inform pro-active, cost-effective commissioning.

Joint assessments

- Development of person centred tool that enables all information needed by all agencies to be gathered for the transition review meeting.
- Young people are consulted and involved in bringing together information from Health Action Plans and Transition Plans.

Post 16 opportunities

- Development of a range of opportunities to meet friends and develop social networks, which has been identified by young people as something they want.
- Supporting schools, IAG providers and Job Centre Plus to engage with local employers to promote and trial some supported work placements for young people leading to employment.

Multi agency working

- Increasing young people's participation in social activities outside of education, by working with the transport department on provision of innovative transport arrangements and travel training.
- Resources for Youth Support Services to increase disabled young people's participation in mainstream youth provision and in shaping developments.
- Joint commission a resource across local area boundaries to offer training to staff on key issues in improving transition support.

This list is not exhaustive but is designed to give a guide for applications.

What can't the Innovation and Outcomes fund be used for?

The innovation / outcomes work should be separate and in addition to activity outlined in the Transition Development Plan for 2010-11.

- Work that is already outlined in the Transition Development Plan or that is a statutory duty.
- Expenditure that may create commitments for the LA that cannot be met after the funding ends e.g. additional member of staff
- New substantive posts funded unless guaranteed funding available after March 2011
- Capital spend

Case Studies

This funding will be granted with the condition that a case study may be developed of the work to share with other local areas and go on the TSP / Transition Information Network website. You will be asked a series of questions about the work and you may also be required to provide any paper work that will help with the development of the case study.

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Notes on sections in Innovation and Outcomes fund application form

Section 1: Briefly outline plan for the use of the TSP Innovation and Outcomes funding

Give a clear and concise outline of the key actions that you intend to be undertaken with the support of innovation and outcomes funding. Set out what is different to the work set out in your Transition Development Plan.

- What work will be undertaken?

Section 2: What do you hope to achieve as a result of the above activities?

Clearly outline the aims and outcomes that will be achieved through this application to the innovation and outcomes fund. These will be measurable and distinct from ongoing mainstream work in the LA and that work outlined in the TDP. These outcomes must demonstrate areas of innovation and be clearly linked to improved positive outcomes for disabled young people and their families.

- What outcomes will this work achieve for disabled young people?

Section 3: Briefly describe how this work will continue/have an impact on young people in the area after the programme has ended in March 2011.

Clearly outline how the LA intends to ensure sustainability of outcomes for disabled young people once the programme ends in March 2011. You could include information about the possibility of continuing the work with other funding streams after the programme ends or an explanation of how the work could be continued by the delivery agent once initial outlay has enabled the work to commence.

- What is in place locally that will mean that this work is likely to have a long term impact?

Section 4: Please explain how young people and families will be involved in design and delivery of this work.

Set out how young people and families will input into the design and delivery of the work. If you are planning to involve existing forums and groups please set out how you will do this.

Section 5: Please outline how you plan to spend any Innovation and Outcomes funding you are awarded.

Please list the main costs involved in your proposed activity that you intend to finance from the Innovation and Outcomes fund. As far as possible, please make clear how you will ensure this money is spent/accounted for in the 2010-11 financial year.

- Outline specific activities and/or resources with attached costs.

Section 6: Please outline who will be responsible for the work.

The lead person named will be expected to monitor and provide progress reports to the Named Advisor at quarterly intervals. Individuals that will be overseeing the work, not necessarily carrying it out, can be listed.

Any organisations that will be contracted to carry out the work should also be listed.

We will be looking for information on capacity to deliver and manage the work. Management may be part of the wider AHDC management arrangements.

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Section 7: Signatures

Applications must be signed by the Transition Support Programme lead in the local area. It should also be signed by any relevant person from any organisations that will be carrying out the work. Applications that have been agreed by the multi agency transition steering group are more likely to be successful. Please print the name of the person from the steering group who has agreed this work, for example, the Chair person.

Applications should be supported, although do not need to be signed, by your TSP Named Advisor.

TSP Year 3: Innovation and Outcomes fund

Frequently Asked Questions

What is the Transition Support Programme?

The Transition Support Programme is a national government programme that has been developed to make sure support is available to local areas³ to work on improving practice in every aspect of the transition to adulthood for disabled young people and their families. It is part of a wider government programme called Aiming High for Disabled Children (AHDC), which is transforming local services in England for all disabled children, young people and their families.

It is a 3 year programme with £19m of funding committed between 2008 and 2011. It is run jointly by the Department for Children, Schools and Families and the Department of Health. The programme is supported by the National Transition Support Team (NTST) which is coordinating the delivery of the programme, working together with the National Strategies and the Child Health and Maternity Partnership (CHaMP).

Who are the TSP Named Advisors?

As part of TSP each local area has support from a Named Advisor who works for the National Transition Support Team (NTST), the National Strategies, or the Child Health and Maternity Partnership (CHaMP). In the year 3 of the programme they will provide 10 or 15 days support for each local area, depending on your support package. Most local areas will have the same Named Advisor in year 3 of the programme as they did for year 2. Contact details for your Named Adviser should be shown in the box at the end of this guidance.

Does this application need to be made through our local TSP lead or can other agencies/ departments apply?

To ensure continuity and accountability your application must be made through your local TSP lead but can be about work that other agencies will carry out.

Who will decide whether our funding application is successful?

The NTST will review the applications and look at if they meet the requirements set out in this guidance. NTST will then work with partners the National Strategies and CHaMP to agree recommendations to the DCSF and DH about which applications to fund.

³ We use the term local areas to describe local authorities, Primary Care Trusts and their partner agencies.

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What will happen if we do not spend the money by the end of the financial year?

The money must be spent in the financial year 2010-11.

Who will support us to complete the application form?

Your TSP Named Advisor will be able to offer you advice on your application.

How much funding is available?

Up to £20,000 per local area but bids for lesser amounts will be considered.

Can the funding be used for individual young people to do an activity on their own?

No. The funding is to embed practice which can benefit the most young people possible. Funding for activities would need to be part of a wider approach to build in access to activities for all disabled young people.

If we miss the deadline for submitting application forms will there be an opportunity to be considered for additional funding?

There are no plans to provide additional opportunities at present. It is important that your application is submitted on time.

Who can apply for the Innovation and Outcomes fund?

Any local area in England

What support will we get from the National Transition Support Team and their partners in delivering the work?

Your Named Advisor will help work out what support you need and let you know how the TSP partners can help.

Will we need to keep receipts to prove how we spent the grant?

You will need to show spend for this money as you would for any other Sure Start funding. Arrangements vary from local area to local area. Finance departments can give local advice on this.

Where can we find information and resources to help us develop our support to disabled young people in transition?

Please visit the TSP website for more information
<http://www.transitionsupportprogramme.org.uk/>

What levels of financial and activity reporting will be expected?

This will be monitored alongside your Transition Development Plan by your Named Advisor. They will check with you throughout the year if spending and activity are on track.